WILLIAMS UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

6:30 p.m., Thursday, November 21, 2019, Regular Meeting **College & Career Center** 260 Eleventh Street, Williams, CA

AGENDA

1.0	CALL TO ORDER TIME: PM
2.0	ROLL CALL
3.0	PLEDGE OF ALLEGIANCE
4.0	APPROVAL OF THE AGENDA
	Action Motion Second Ayes Noes Roll Call: Abstain Absent Leos-Vera aye no / Mora aye no / GW Simmons aye no / Vaca aye no
5.0	<u>AUDIENCE/VISITORS PUBLIC DISCUSSION</u> — Anyone wishing to address the Board on any school-related item not scheduled on this agenda but within the jurisdiction of the Board may do so at this time. Please state your first and last name. The meeting is being taped and all comments are being recorded. Board bylaws limit speaking time to 3 minutes per speaker and 20 minutes per item.
6.0	PRESENTATIONS
	 Construction Update – Jeff Threet, Stone Creek Engineering, Inc. Williams Secondary School ASB Representative, Emily Cano James Marta & Co. CPA Supervisor, Jesse Deol – Annual Audit Reports for the year ending 2018-2019 Colusa County Superintendent of Schools, Michael West – Williams Settlement Visit and CCOE Update School Site Data Presentation – Dr. Mary Ponce, Williams Jr/Sr High School Lindamood Bell Data Presentation
7.0	BOARD REPORTS
	 7.1 (p. 14) Elementary School Principal, Amanda Zimmerman 7.2 (p. 21) SIG Coordinator/ELL Administrator, Rosa Villaseñor 7.3 (p. 22) District Liaison, Monica Vega-Mendoza 7.4 (p. 25) Upper Elementary Principal, Hector Gonzalez 7.5 (p. 28) Secondary School Principal, Dr. Mary Ponce 7.6 (p. 31) Internship Coordinator, Estefania Guillen Aceves 7.7 (p. 37) Maintenance, Operations and Transportation Director, Tim Wright 7.8 (p. 39) Technology Director, Vangelis Bolias 7.9 (p. 41) Food and Nutrition Director, Kristi Ward 7.10 (p. 42) Director of Fiscal Services and Accountability, Mechele Coombs 7.11 District Superintendent and Secretary to the Board, Dr. Edgar Lampkin
8.0	EMPLOYEE GROUPS BOARD REPORTS
	 8.1 Certificated Employees – Williams Teachers Association 8.2 Classified Employees – California School Employees Association Chapter #556
9.0	ACTION ITEMS – CONSENT CALENDAR – Certain items, which require review and approval by the Board of Trustees, are routine in nature because they are self-explanatory, non-controversial, or repetitious. These

recommended items are grouped as a consent item for automatic approval after the Board President

determines there is no request to separate any items for independent consideration. **BOARD MINUTES** – Request to approve Board minutes

9.1.1 (p. 43) October 17, 2019 (Regular)

9.1

- 9.1.2 (p. 51) October 22, 2019 (Special)
- 9.1.3 (p. 53) November 12, 2019 (Special)
- 9.2 (p. 55) BILLS/WARRANTS Request to approve warrants list, special variable payroll (V. Wright)
- 9.3 MONTHLY ACCOUNT SUMMARIES Request to approve monthly account summaries
 9.3.1 (p. 61) Prepared by Toni Rivera, General Ledger Report and Bank Reconciliation Report,
 - Williams Middle School Checking Account, September 2019.

 9.3.2 (p. 63) Prepared by Lucila Mendez, General Ledger Report and Bank Reconciliation Report, Williams High School Checking Account, September 2019.
- 9.4 SERVICE AGREEMENTS/CONTRACTS
 - 9.4.1 (p. 67) Agreement for Migrant Education Program Services for the Migrant Education Advisory Program (MEAP) and Intervention Specialist through June 30, 2020.
 - 9.4.2 (p. 72) Proposal for Surveying Services for 1500 E Street, Williams, CA with Warren Consulting Engineers. Inc.
 - 9.4.3 (p. 77) Memorandum of Understanding between The Regents of the University of California and Williams Unified School District regarding Science for Life: Providing Hands-on Educational Experiences for Undergraduates.
 - 9.4.4 (p. 83) Memorandum of Understanding between WestEd and Williams Unified School District for access and administration of the California Healthy Kids Survey (CHKS) through August 31, 2020.
 - 9.4.5 (p. 87) One-Year Contract with School Datebooks, Inc. for Williams Upper Elementary School student agendas for school year 2020-2021.
 - 9.4.6 (p. 88) Change Order #126-99 for Clark/Sullivan Construction for the Williams MP Building.
 - 9.4.7 (p. 93) Change Order #134-99 for Clark/Sullivan Construction for the Williams MP Building.
 - 9.4.8 (p. 99) Change Order #135-99 for Clark/Sullivan Construction for the Williams MP Building.
 - 9.4.9 (p. 106) Change Order #136-99 for Clark/Sullivan Construction for the Williams MP Building.
 - 9.4.10 (p. 112) Change Order #303-99 for Clark/Sullivan Construction for the Williams MP Building. 9.4.11 (p. 126) Memorandum of Understanding between Williams Unified School District and
 - Colusa County Office of Education for the Innovative Approaches to Literacy grant for school year 2019-2020.
 - 9.4.12 (p. 127) Work Site Employment Program Agreement between Butte County Office of Education and Williams Unified School District from November 18, 2019 June 30, 2020.

9.5 (p. 132) ROUTINE PURCHASE ORDERS

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Purchase Order #	Vendor	Amount			
PO20-00264	Colusa County Office of Education	\$ 44,000.00			

9.6 (p. 133) APPROVE EXTRA DUTY / VOLUNTEER / STUDENT PERSONNEL REPORTS – Request to approve personnel items relating to Extra Duty, Volunteer and Student personnel reports. (R. Cranford)

Classification	Position	Status	Name
Substitutes	Updated Classified Substitute Employee List 2019-2020		
Substitute Pool	Custodian/Assistant Cook/Student Supervisor	Open	
Extra Duty	JV Girls Basketball Coach	Filled	Darren Robinson

9.7 (p. 134) APPROVE CERTIFICATED / CLASSIFIED / CONFIDENTIAL PERSONNEL REPORT- Request to approve personnel items relating to Certificated, Classified and Confidential personnel reports (R. Cranford)

Classification	Position	Status	Name
Certificated	Health Specialist	Open	
Certificated	Secondary Teacher	Leave of Absence Request 12/2/19 through 12/13/19	Jeffrey Lemus
Classified	Student Supervisor	Resignations	Beatriz Ornelas Hermelinda Rivera
Classified	ASES Paraeducator	Filled	Lucia Ordonez de Pineda pending clearances
Classified	Utility Technician/Bus Driver	Open	
Classified	Student Supervisor	Open	

	9.8	APPROVE INSTRUCT				
	0.0	9.8.1 (p. 135) Revised		/Sr High School Instru	ctional Minutes	
	9.9	APPROVE STUDENT	HANDBOOKS			
	0.40	9.9.1 None	TDICT TO ANCEED D	FOURETC		
	9.10	APPROVE INTER-DIS				
	0.44	9.10.1 (p. 136) Updated			III ATIONE (AD)	
	9.11	APPROVE BOARD PO			ULATIONS (AR)	
		AND EXHIBITS (E) AN				
	0.40	9.11.1 (p. 142) CSBA C		uide Sneet		
	9.12	APPROVE FIELD TRII	REQUESTS			
	0.40	9.12.1 None	OF DOOKS FOLLIDA	AENT AND OURDUIE		
	9.13	APPROVE DISPOSAL				
		9.13.1 (p. 145) Disposa	ii of Obsolete Compute	er Equipment		
	Action	Metion	Cocond	Aveo	Ness	
	Roll Call	Motion	Second	Ayes Abstain	Noes	
		: a □ aye □ no / Mora □ aye	□ no / CW Simmono □			
	Leos-vera	a □ aye □ 110 / Mora □ aye] aye □ 110 / vaca □ ay	e 🗆 110	
10.0	ACTION	ITEMS - OLD BUSINES	S - Protocol for action	n itams includas a sta	f presentation questi	one from
10.0		d, public input, closing of pu				
		re will be a 3-minute time li		i by the board, and voi	ing by the board. Dun	ng public
	input inei	e will be a 5-minute time in	illit per person.			
	10.1 (n. 1	61) Consideration and pos	sible action concerning	n the annroval of the H	ealth Aide/Clerk inh de	ecrintion
		ry placement.	Sibic action concerning	g the approvator the fr	callit Alac, Olctr, job at	Somption
	and Salai	y placement.				
	Action	Motion	Second	Aves	Noes	
	Roll Call			Abstain	Noes Absent	
	Leos-Vera	unaye □ no / Mora □ aye	□ no / GW Simmons □	l ave □ no / Vaca □ av		
	2000 1014			ayo [no / Taba [ay	о <u> </u>	
	10.2 (p. 1	65) Consideration and pos	sible action concerning	the approval of the Ur	nder Armour Donation	to Williams
		n School Football Team.	olole delleri cericeriling	g the approval of the Oi	idei / timodi Donation	to vviiiaiiio
	31/OI Tilgi	r ochool i ootball i calli.				
	Action	Motion	Second	Aves	Noes	
	Roll Call	Motion		Ayes Ahstain	Noes Absent	
		☐ aye ☐ no / Mora ☐ aye	□ no / GW Simmons □	l ave □ no / Vaca □ av	AD3CITE	
	2000 10.4			1 4,70 1 1107 1 404 1 4,7		
11.0	ACTION	ITEMS - NEW BUSINES	S – Protocol for action	n items includes a sta	f presentation, questi	ons from
		d, public input, closing of pu				
		e will be a 3-minute time li				
	11.1 (p. 1	71) Consideration and pos	ssible action concernin	ng the acceptance of t	ne Annual Audit Repo	rt for the
		ng June 30, 2019, as prep				
	,	3		7,		
	Action	Motion	Second	Aves	Noes	
	Roll Call	<u> </u>		Abstain	Noes Absent	
		☐ aye ☐ no / Mora ☐ aye	no / GW Simmons			
		- · ·	_		_	
	11.2 (p. 2	70) Consideration and pos	sible action concernin	g the acceptance of the	ne Bond Measure C A	udit Report
	for the ye	ar ending June 30, 2019, a	as prepared by James	Marta and Company,	LLP.	
	Action _	Motion	Second	Ayes	Noes	
	Roll Call	:		Abstain	Absent	
	Leos-Vera	$\ \square$ aye $\ \square$ no / Mora $\ \square$ aye	no / GW Simmons 🗌	aye 🗌 no / Vaca 🔲 ay	e 🗌 no	
		302) Consideration and pos			Initial Sunshine propo	sal
	from the	Williams Teacher's Associ	ation to Williams Unific	ed School District.		
			_			
		Motion	Second	Ayes Abstain	Noes	
	Roll Call	•		Abstaili	Absent	
	Leos-Vera	\square ave \square no / Mora \square ave	L I no / GW Simmons □	Lave □ no / Vaca □ av	el∃no	

11.4 (p. 303) Consider from Williams Unified		action concerning the a e California School Em		
Action	Motion	Second	Aves	Noes
Roll Call:			Abstain	Absent
Leos-Vera ☐ aye ☐ no	/ Mora ∐ aye ∐ no /	GW Simmons ☐ aye ☐	no / Vaca ∐ aye ∐ n	0
		action concerning the a Iliams Jr/Sr High Scho		ation Specifications
Action	Motion	Second	Ayes	Noes
Roll Call:			Abstain	Absent
Leos-Vera ☐ aye ☐ no	/ Mora ∐ aye ∐ no /	GW Simmons [] aye [no / Vaca ∐ aye ∐ n	0
		action concerning the a f Attendance for Willian		cation of Rosa Villaseñor strict.
Action	Motion	Second	Ayes	Noes
Roll Call:			Abstain	Absent
Leos-Vera 🔲 aye 🔝 no	/ Mora ∐ aye ∐ no /	GW Simmons ☐ aye ☐	no / Vaca ∐ aye ∐ n	0
		action concerning the and Meeting Date for D		on #11-112119:
Action	Motion	Second	Ayes	Noes
Roll Call:			Abstain	Absent
Leos-Vera ☐ aye ☐ no	/ Mora □ aye □ no /	Gw Simmons ☐ aye ☐	no / vaca ∐ aye ∐ n	0
11.8 (p. 337) Conside Calendar for 2019-202	•	action concerning the a	approval of the Revis	ed Board Meeting
Action	Motion	Second	Ayes	Noes
Roll Call:			Abstain	Absent
Leos-Vera ☐ aye ☐ no	/ Mora 📋 aye 📋 no /	Gw Simmons 🔲 aye 🗀	no / vaca ∐ aye ∐ n	0
Restatement of the So Public Educational Ag	chools Excess Liabil pencies for the Mana	action concerning the a ity Fund A Joint Exerci gement, Operation and orkers' Compensation	se of Powers Agreer d Maintenance of Ris	ment Among Specified sk Pooling and Insurance
Action	Motion	Second	Ayes	Noes
Roll Call:			Abstain	Absent
Leos-Vera ☐ aye ☐ no	/ Mora ∐ aye ∐ no /	GW Simmons [] aye [no / Vaca ∐ aye ∐ n	0
		e action concerning the evenue Service compli		
Action	Motion	Second	Ayes	Noes
Roll Call:			Abstain	Absent
Leos-Vera ☐ aye ☐ no	/ Iviora □ aye □ no /	Gvv Simmons 🔲 aye 🗀	no / vaca ∐ aye ∐ n	U
11.11 (p. 417) Consid Services with Dannis V			he approval of the A	Agreement for Professional
Action	Motion	Second	Ayes	Noes
Roll Call:			Abstain	Absent

	Resolut	 423) Consideration and po- ion Calling for an Election ection to be Held March 3. 	Authorizing the Issu					
	Roll Ca	Motion II: a		Abstain	Absent			
		. 434) Consideration and po cademic and Behavior Coad 20.						
	Roll Ca	Motion II: a □ aye □ no / Mora □ aye	Second no / GW Simmons □	Ayes Abstain aye	Noes Absent ye			
		o. 439) Consideration and po Technical Education Facilitie			ne Williams Unified So	chool District		
	Roll Ca	Motion II: a		Abstain	Absent			
12.0	BOARD	MEMBER COMMENTS						
13.0	INFORM	MATIONAL ITEMS AND RE	PORTS					
		476) District Enrollment Re 477) District Discipline Dist						
14.0	CORRE	CORRESPONDENCE						
	14.1 (p.	479) Letter from the Califor proposed school site at			Aeronautics Review	for the		
15.0	<u>FUTUR</u>	FUTURE MEETING DATES						
	15.1 15.2 15.3	December 13, 2019 (R January 16, 2020 (Reg February 20, 2020 (Re	ular)					
16.0	PENDIN	IG AGENDA – This is the ti	me to place future item	ns on the Pending Aç	genda.			
	16.1 16.2	Board Reorganization First Interim Certification	1					
17.0		NE TO CLOSED SESSION Session will be held rega						
	17.1	Public Employee Disciplin	ne/Dismissal/Release (Gov. Code 54957)				
	17.2	Conference with Labor No Superintendent Dr. Edgar Legal Representation 17.2.1 Certificated Emplo 17.2.2 Classified Emplo	Lampkin, Director of Foyees – WTA	riscal Services Mech	ele Coombs and			
	17.3	Public Employee Perform Title: Superintendent	ance Evaluation (Verb	al)				

18.0	Action Taken During Closed Session:							
	18.1	Public Emp	oloyee Discipline/Dis	missal/Release (Gov.	Code 54957)			
	Roll Cal	l:		Second / GW Simmons □ aye □	Abstain	Noes Absent		
	18.2	Superintend Legal Repre 18.2.1 Ce	dent Dr. Edgar Lamp esentation rtificated Employees	ors (Gov. Code 54957 kin, Director of Fiscal 9 s – WTA - CSEA Chapter #556		ombs and		
	Roll Cal Leos-Vera	I: a □ aye □ no	o / Mora 🗌 aye 🗌 no /	Second	Abstain	Noes Absent		
	18.3	Public Emp	loyee Performance rintendent	Evaluation (Verbal)				
	Roll Cal	l:		Second	Abstain	Absent		
19.0	ADJOU	RNMENT		TIME: PM				
	Roll Cal			Second	Abstain	Noes Absent		

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the Williams Unified School District encourages those with disabilities to participate fully in the public meeting process. If you require disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting, you should notify the Superintendent's office in writing prior to the regular meeting so that every reasonable effort can be made to accommodate you.

Agenda Documents: As required in SB 343, agenda documents distributed to the Board less than 72 hours before the meeting are available for public inspection at the Williams Unified School District Office located at 499 Marguerite Street, Suite C, Williams, California.

THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE FRIDAY, December 13, 2019 pending Board approval AT 6:30 PM.

Posted: November 14, 2019